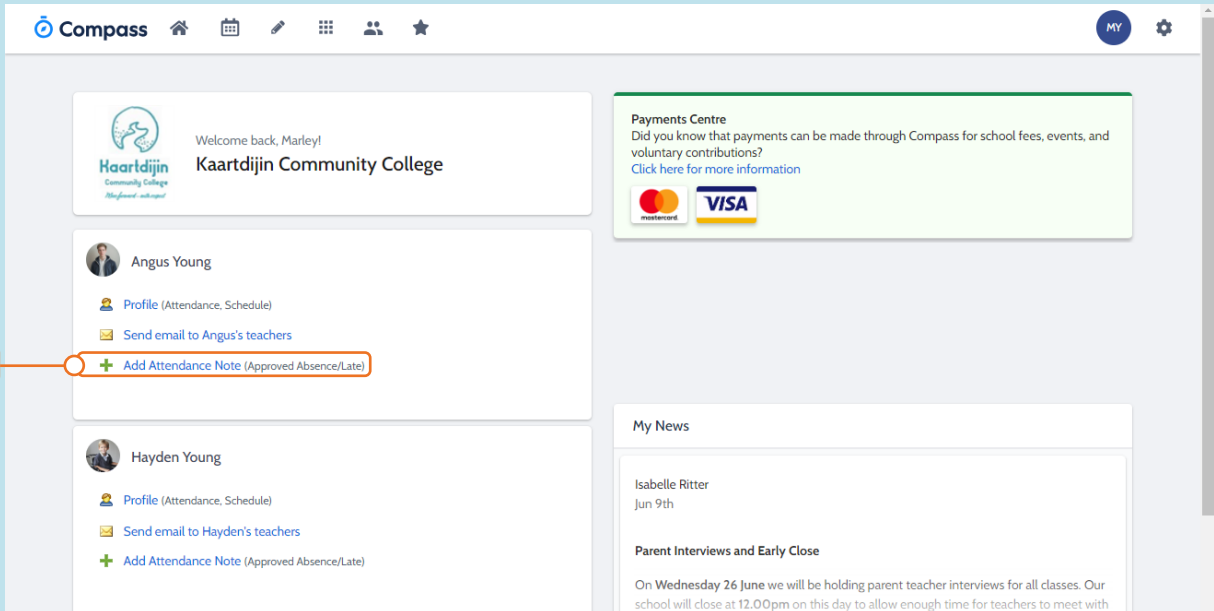


Desktop computer

Open the Compass School Manager website, and use your username and password to login to the Compass Parent Portal.

Send an absent note



Compass

Welcome back, Marley!
Kaartdijin Community College

Payments Centre
Did you know that payments can be made through Compass for school fees, events, and voluntary contributions?
[Click here for more information](#)

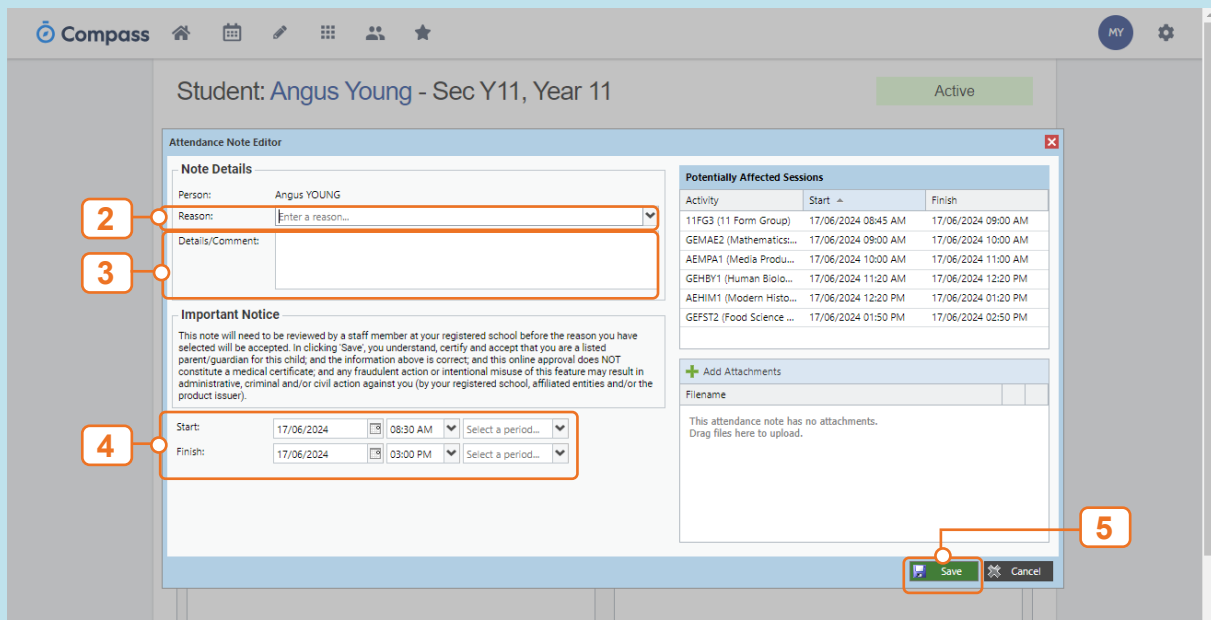
Angus Young
Profile (Attendance, Schedule)
Send email to Angus's teachers
+ Add Attendance Note (Approved Absence/Late)

Hayden Young
Profile (Attendance, Schedule)
Send email to Hayden's teachers
+ Add Attendance Note (Approved Absence/Late)

My News
Isabelle Ritter
Jun 9th
Parent Interviews and Early Close
On Wednesday 26 June we will be holding parent teacher interviews for all classes. Our school will close at 12.00pm on this day to allow enough time for teachers to meet with

From your home page:

1. Select **Add Attendance Note** in your child's profile.



Student: Angus Young - Sec Y11, Year 11

Attendance Note Editor

Note Details

Person: Angus YOUNG

Reason: Enter a reason...

Details/Comment:

Important Notice

This note will need to be reviewed by a staff member at your registered school before the reason you have selected will be accepted. In clicking 'Save', you understand, certify and accept that you are a listed parent/guardian for this child, and the information above is correct, and this online approval does NOT constitute a medical certificate, and any fraudulent action or intentional misuse of this feature may result in administrative, criminal and/or civil action against you (by your registered school, affiliated entities and/or the product issuer).

Start: 17/06/2024 08:30 AM Select a period...

Finish: 17/06/2024 03:00 PM Select a period...

Potentially Affected Sessions

Activity	Start	Finish
11FG3 (11 Form Group)	17/06/2024 08:45 AM	17/06/2024 09:00 AM
GEMAE2 (Mathematics...	17/06/2024 09:00 AM	17/06/2024 10:00 AM
AEMPA1 (Media Produ...	17/06/2024 10:00 AM	17/06/2024 11:00 AM
GEHBY1 (Human Biolo...	17/06/2024 11:20 AM	17/06/2024 12:20 PM
AEHIM1 (Modern Histo...	17/06/2024 12:20 PM	17/06/2024 01:20 PM
GEFST2 (Food Science ...	17/06/2024 01:50 PM	17/06/2024 02:50 PM

+ Add Attachments

Filename

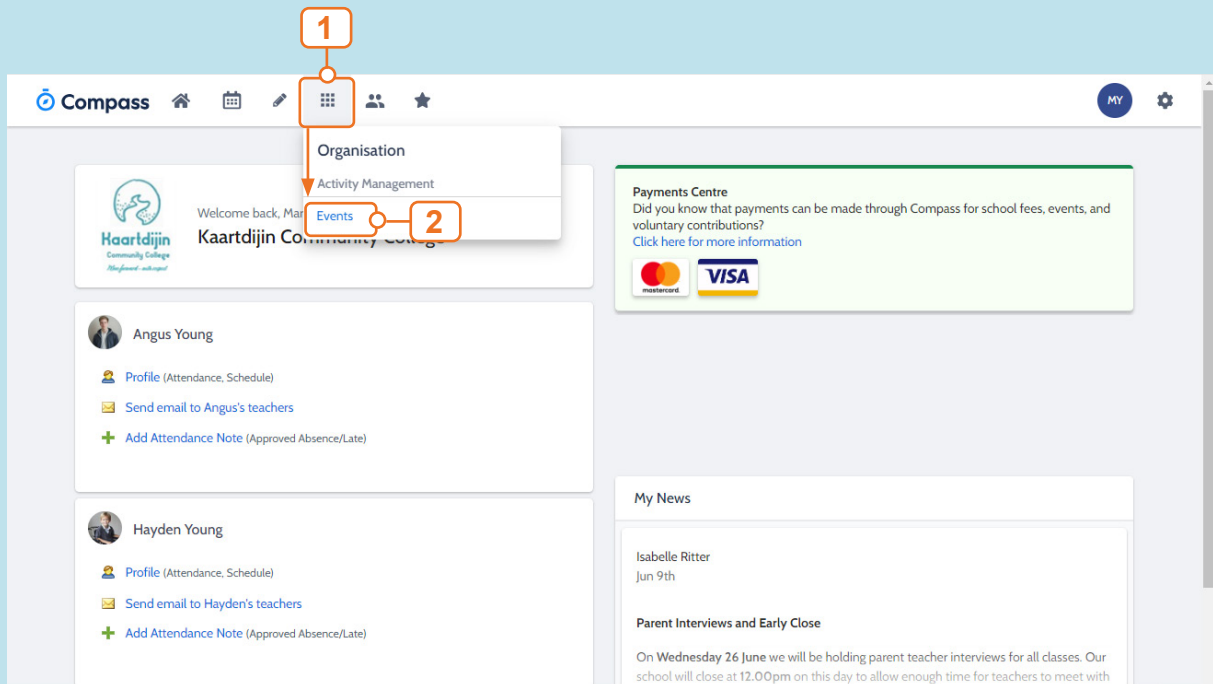
This attendance note has no attachments.
Drag files here to upload.

Save Cancel

From the **Attendance Note Editor** popup:

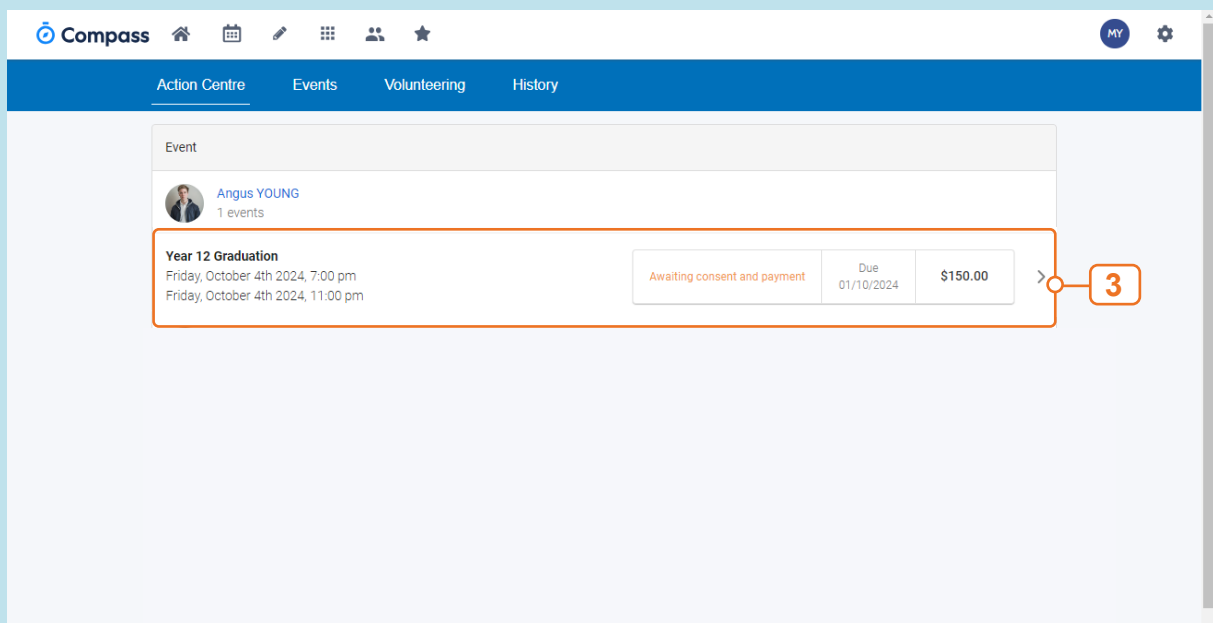
2. Select a **Reason** from dropdown list
3. Enter additional information in **Details/Comments** box
4. Select **Start** and **Finish Date** and **Time** of absence
5. Select **Save**.

View your child's upcoming events and provide consent or payment



From your home page:

1. Select the **Organisation** button
2. Select **Events** from dropdown menu



3. Select an upcoming **Event** requiring consent or payment from the **Action Centre**

Compass

Year 12 Graduation
Monday, July 29th 2024, 7:00 am - Monday, July 29th 2024, 5:00 pm

Download Paper Form

1 Event information

Description and educative purpose
Year 12 Graduation

When and where

Location	Start	Finish
Unassigned	Friday, October 4th 2024, 7:00 pm	Friday, October 4th 2024, 11:00 pm

2 Administrative questions

Are there any additional medical conditions, allergies, medications or ailments?
e.g. A broken leg, asthma inhaler dosage increase, travel sickness, allergies, dietary requirements etc.

Please contact the school if any permanent/on-going medication information requires updating.

3 Additional questions

Does your child have special dietary requirements?
This is for catering purposes. Please select the dietary requirement.

Vegan

4 Consent

I give permission for Ryan Aardvark to attend this event. Where the staff member in charge is unable to contact me, or where it is impracticable to contact me, I authorise the staff member in charge to administer such first-aid as the staff member in charge judges to be reasonably necessary. I understand that this is an official school event and that Ryan Aardvark will adhere to the dress code, as outlined above, and behave in alignment with the school's code of conduct. I agree to meet any medical expenses and/or transport costs incurred in the event of sickness or injury. Further, I agree to meet any transport costs should my child be sent home as a result of misbehaviour or inappropriate conduct.

To provide consent, please type your name in full

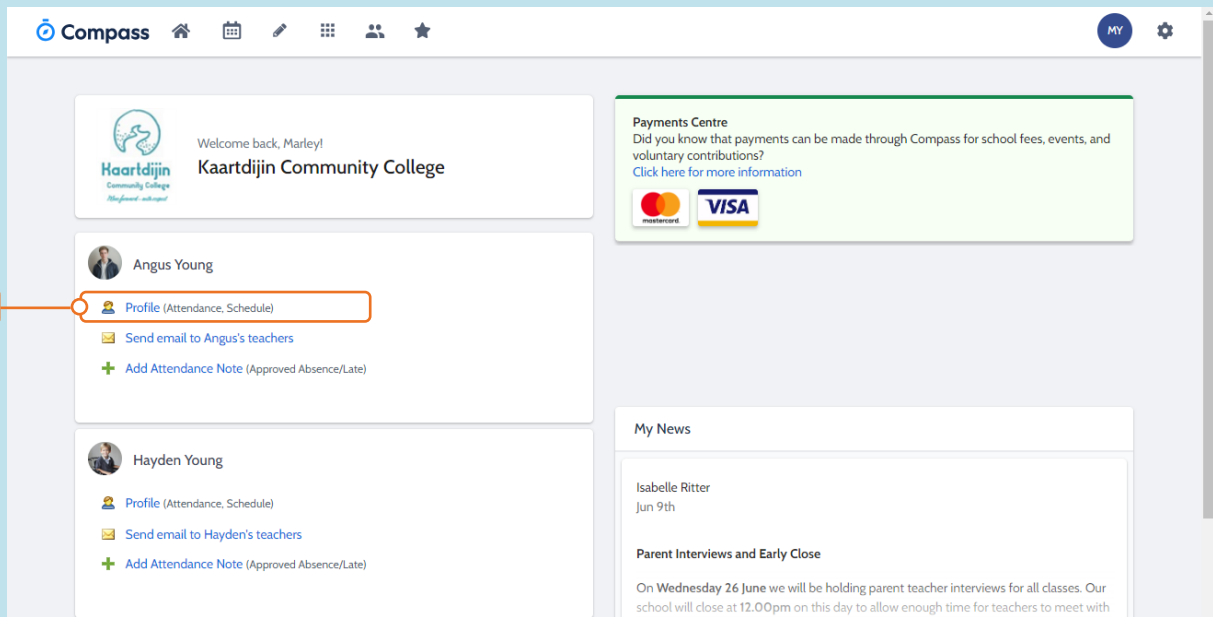
Harry Aardvark

Submit Consent

4. Complete the Event Consent form and select **Submit Consent**.

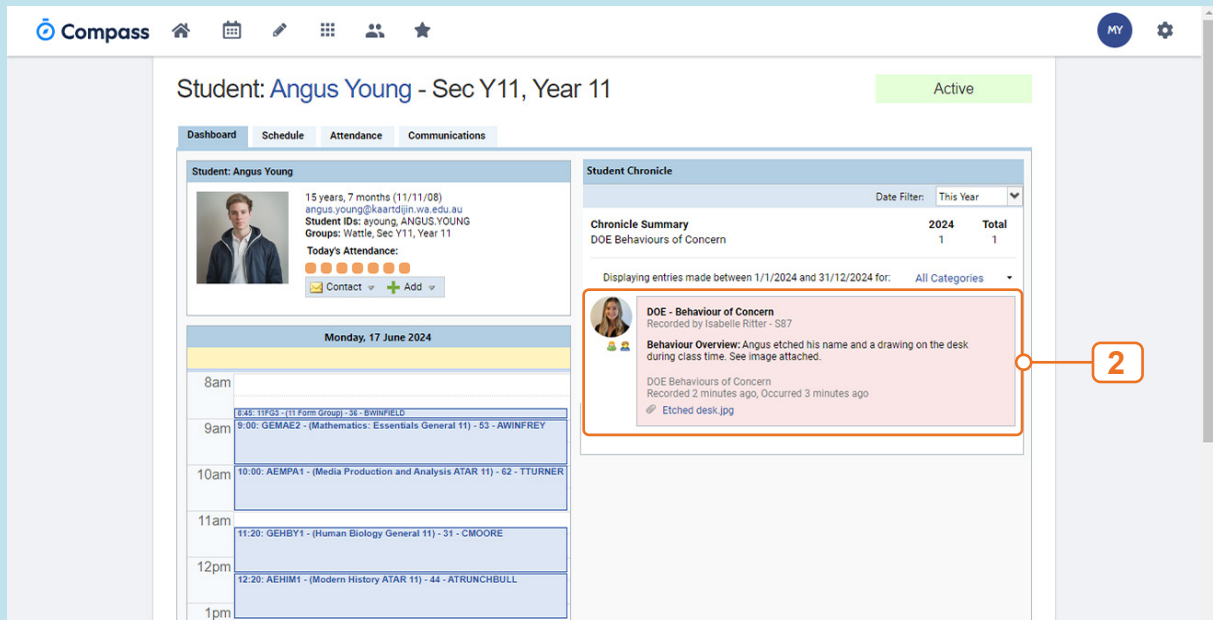
Note: To pay for an excursion, contact your school for information.

View your child's Behaviour/wellbeing records



From your home page:

1. Select your child's **Profile**.



2. View **Student Chronicle** from **Profile Dashboard** tab.